



# WAIMAIRI TOY LIBRARY

January 2010

Welcome to the Toy Library for 2010. A special welcome to all our new members. We hope your time with the library is beneficial and enjoyable.

Please find attached a copy of the roster, an updated information sheet and your new membership card. Some members will also find their 2010 fee receipt enclosed. The information sheet outlines how the library runs and we highly recommend you read it. It answers many commonly asked questions.

The library is open for issues from Saturday 6 February 2010. Please remember we close the door for returns and last issues, 15 minutes before the session time closes. This enables everyone on duty to be able to leave on time.

## New Members

We have a limited number of vacancies in the library. If you have friends who have thought about joining, now is the time to encourage them to do so! They can join on the spot during a session time, leave a message on our answer phone (3587886) or email us at [waimairitoyleftory@gmail.com](mailto:waimairitoyleftory@gmail.com)

## Email

Near the end of last year we surveyed all our members to see whether they wanted the roster emailed or posted. 90% of those who responded voted to continue having the rosters and newsletters emailed, so that is what we will continue to do. To make this work, we really need you to ensure that our emails are getting through. Please make sure our email address ([waimairitoyleftory@gmail.com](mailto:waimairitoyleftory@gmail.com)) is added as an Approved Sender in your email package. Please respond to requests to "please reply to this email" or accept Read Receipt Confirmations as this helps us know if emails are getting through (think of the poor committee member who will have to chase you up if you don't <g>).

We also recommend printing out the roster and **making a note in your diary of your scheduled duties.**

Roster 2 should be in your Inbox mid-April. If you do not receive it, please contact us promptly. Remember that we do keep some printed copies of the roster in the library.

## Roster

Please carefully check the attached roster for your duty days. Check all sessions as sometimes it has been necessary to allocate people's second choice.

The rosters usually cover a 15 week period. Please check through the whole roster as you may be on twice during this time. There will only be 3 rosters for the year.

### **Duty for Hire**

We have a number of wonderful “duty for hire” people who are available for hire at \$20. The list of people and the days they are available is in the library, and also recorded on the library answerphone.

Hiring someone to do your duty is only one option available. You can also swap with someone on another day, or send along someone in your place. We recommend you organise any changes as early as possible.

### **Toy Allocation**

Our toy allocation for the start of the year is 4 x \$2 toys and 4 other toys. You may choose to have 8 non \$2 toys. We hope you enjoy this flexibility.

### **Batteries**

Many of our toys require batteries. The general rule is that you put your own batteries in and remove them before you return the toy to the library.

Some of the toys, particularly the laptops, require new batteries as they drain a lot of power.

A few toys require special small batteries. We keep a small stock of these at the library. Please talk to a supervisor if your toy needs a new battery of this type.

### **Grants and New Toys**

We were really pleased to receive a grant from the Canterbury Community Trust late last year, and we also had a Toy Sale – the proceeds of which go straight back into the library.

We used the money from both the grant and the toy sale to purchase the following toys :

- Little Tikes Cosy Coupe
- Little Tikes Buzzy Buggy
- Little Tikes Go and Gro Lil Rolling Giraffe
- Step 2 Easel for two x 2
- 2 x 10” autosteer bikes
- 2 x 12” autosteer bikes
- Triang Steera-trike
- Triang 10” scooter
- 2 x Triang lil blinker scooters
- Vtech learn and sort helicopter
- Vtech Dora’s laptop
- Plan toys Stacking Clown
- 3 x Playmobile sets – Construction site, Animal feeding station, Ice-cream parlour
- Step 2 E

### **New Committee**

Our AGM will be held in March. Thanks to those who have offered their services to the committee. If you are interested in joining the committee, please let a supervisor know. The time commitment is minimal and the benefits are large. We have a wonderful, supportive committee and we always welcome new people. The more the merrier!

Committee meetings are held on the 1<sup>st</sup> Tuesday of the month, usually at 7:30pm at the Library. Members are always welcome to attend. Even if you are not considering joining the committee, it’s a good way to learn more about how the library runs.

### **Missing Pieces**

Please continue to ensure you check your toys as soon as you get home, and be especially careful counting toys in when you are on duty out the back. Always double check with the supervisor if you are at all unsure about any pieces.

We are looking forward to another happy and successful year with the Toy Library. Remember it is your library too, so enjoy your time.

Waimairi Toy Library Committee