



## Tolo First Friends – Farm Set



Mocka Balance Bike

### **Are you expecting a baby?**

Did you know you are entitled to a 3 month respite off duties – your choice when the 3 months starts but please ensure you let us know well in advance of the affected roster. Please note the following dates – for Roster 3 2010, we need to know by 15 July 2010; for Roster 1 2011, we need to know by 1 December 2010. A committee member must be advised and this information will be passed onto the committee member organising the roster. Any queries please leave a message on the answerphone and we will call you back.

### **Small change/Prepaid cards**

The committee find it difficult to give change to members when big notes are brought into the library – particularly \$20 notes. As we only carry a small float, we are not able to provide change if a lot of members are coming in with larger notes on the same day. We ask if you can to bring along smaller change/coins. We understand this isn't always possible, and so suggest you buy a prepaid card of \$10 or \$20 which can be clipped each time you hire a red spot/DVD/computer game.

### **Do you know anyone who would like to join our library?**

We currently have spaces available, please ask around your friends/family/colleagues and get them to leave a message regarding membership on our answerphone 3587886, or they can drop in during a session.

### **Missing pieces**

Please check all pieces of toys are there as listed when you get a toy out. If they are not, please leave a message on the toy library answer phone within *two days* of getting the toy out. After that time, you are responsible for the missing piece.

If a piece gets lost we suggest you renew that toy for a further two weeks so you can have a good hunt for it. In fairness to all of our members we do have to charge for all missing pieces. There is a partial refund on pieces found within four weeks of a fine being paid.

Ultimately we would *love* to get the missing piece back if it is ever found – and we have an ongoing amnesty when you return it to us! Please remember to check each toy carefully, including the packaging/boxes – we need all plastic bags back, and boxes, and in an undamaged condition.

### **Duty for hire**

Following is a list of very kind people who have offered their time for Duty for Hire. Please remember if you can't do a duty you really should try to swap to a different day or ask a family member/friend to do the duty for you before ringing our Duty for Hire people. They really should only be used after exploring other avenues. If you would be happy to be on our Duty for Hire list, (particularly if you are able to do Saturday's where it's needed most) please leave a message on our answer phone (3587886) or let a supervisor know.

Jacque 354 0181 (Thurs & Sat)  
Diana 344 2496 (Thurs & Sat)  
Janine 357 4969 (Thurs only)  
Lisa 358 6074 (Thurs only)  
Jing Yi 359 1719 (Sat only)

### **Overdues – grace period and fines**

Sometimes despite best intentions, toys end up being overdue. Whilst we understand that this happens, to be fair to all members we do have a system of fines in place to encourage toys to come back on time. We would prefer not to have to fine you but here's a brief overview of how the system works. Firstly, there is a grace period for returning toys of *one session* past the date they were due. If they are returned during the grace period session, there will be no extra charge. Once that grace session has passed, overdue fines will apply. Each red spot/DVD/computer game will be charged at \$2 per toy per session overdue and each non-red spot toy will be charged at \$1 per toy per session overdue (note that the grace period session is *not* included in this calculation). So, we encourage you to get your toys back to the library when they are due or if that is not possible, renew them for another 2 weeks.

### **Volunteer Training Weekend**

Over the weekend of 25-27th June 2010, several committee members will be attending the Volunteer Training Weekend being held at Lincoln by the Toy Library Federation of New Zealand. Held every two years, this is a great opportunity to network with other toy libraries from around the country, as well as attend workshops on library-related matters and of course - buy toys! As part of the weekend there will be several bus tours visiting Christchurch toy libraries, one of which will be our very own Waimairi Toy Library!

We look forward to catching up with more of you over the coming months. It is always a pleasure to put faces to names and to meet your children who are the reason the toy library exists after all. Try to keep warm and away from those winter bugs!

To help us make sure that the newsletter and roster are received by everyone, please hit **Reply** to confirm we have sent this to the correct email address.

Kind regards

Justine Lee  
Membership  
(on behalf of the committee)

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Waimairi Toy Library Committee